



CLEARFIELD POLICE DEPARTMENT GUIDE FOR SEXUAL ASSAULT INVESTIGATIONS

Case # _____

Victim Resources

For questions regarding an investigation, contact the Investigations Division at
(801) 525-2834.

Clearfield City Victim Advocate (801) 525-2759
Safe Harbor Help Line (801) 444-9161
Sexual Violence Help Line: (801) 736-4356
Sexual Assault Kit Information: (801) 893-1145
Sexual Assault Kit Tracking System: <https://sakt.ps.utah.gov/sakt/status/>

Investigative Process

Upon report of a sexual assault, the following actions may occur:

- **Our primary concern is your health and safety.** Officers may provide you with suggestions such as going to the hospital to treat injuries, seeking a protective shelter, or other practical safety suggestions.
- **Preliminary Interview.** An Officer will ask you some basic questions to get a brief understanding of what happened, so they can determine what actions need to be done.
- **Preservation of evidence**
 - Sexual Assault Kits (aka rape kits). If warranted, a sexual assault kit will be requested.
 - One of the purposes of the sexual assault kit is to preserve evidence such as DNA, clothing, etc.
 - See back for additional information on sexual assault kits.
 - Other evidence
 - Additional evidence may be sought from the crime scene, cell phones, etc.
 - Officers may ask for your consent to search for additional evidence in these locations.
 - If evidence is sought from your cell phone, CPD will attempt to return your cell phone as soon as possible.
- **In-Depth/Follow-up Interview.** Best practices suggest waiting approximately 3 days before conducting a more in-depth interview. Victims often remember more about the event once they have had time to process the trauma, which could produce additional leads for the investigation. This interview will likely occur with a Police Detective who has received special training in sexual assault investigations.
- **Follow-up investigation.** Each case is different, and the investigative methods vary. However, in almost every case, an Officer will attempt to interview the individual suspected of committing the crime. The amount of time needed to complete this follow-up investigation will vary by case.
- **Officers and Detectives will document the investigation in a police report.** You can request this police report by contacting the Clearfield City Victim Advocate at (801) 525-2759.
- **Once the investigation is completed,** it will be reviewed by the Davis County Attorney's Office to determine if charges will be filed. If charges are filed, you may be required to attend certain court hearings. The Davis County Attorney's Office has victim advocates that can help you understand the court process. If you have any questions for the Davis County Attorney's Office, you can contact them at (801) 451-4300

Clearfield Police Commitment

The Clearfield Police Department is a victim-centered organization and will honor and respect the victim's preferences. It is normal for a victim to question their decision to pursue criminal charges against the offender. In the event the victim decides to not pursue criminal charges the Clearfield Police Department will ensure the victim is aware of all options available and will honor their decision. The Clearfield Police Department will ensure victim confidentiality throughout all the steps of the investigation.



CLEARFIELD POLICE DEPARTMENT SEXUAL ASSAULT KIT FAQ

What is a sexual assault kit (SAK)? A sexual assault kit (also known as a rape kit), is part of a medical forensic examination to collect evidence after a sexual assault. This might include swabs of any area where there was contact between the victim and the perpetrator.

Why is a SAK collected? The kit is intended to help collect and preserve potential evidence. The perpetrator's DNA could be left behind on the victim's body through saliva, skin cells, semen, and/or other bodily fluids. Presence of DNA can prove sexual contact from the suspect. Police and prosecution may use this evidence to help them investigate and/or prosecute a case or even solve other crimes.

Who does the SAK examination? A trained health care provider completes the sexual assault kit. The health care provider can also do a full exam to care and document any injuries, and provide the victim with emergency contraception or other medication (perhaps to prevent contracting sexual transmitted infections). Documentation of injuries is also important for investigating and prosecuting a sexual assault.

What happens after the SAK is collected? After the sexual assault kit is collected, the law enforcement agency will take custody of the kit and then turn it into the crime lab to be analyzed (unless a restricted kit). As of July 1, 2018 all sexual assault kits are required by Utah law to be submitted to the Utah Crime lab within 30 days of law enforcement receiving the kit.

What is a restricted kit? A sexual assault kit where the victim does not wish to speak with law enforcement or file a report. Restricted kits will be maintained by the law enforcement agency with jurisdiction. The victim has the option at any time to make a report with law enforcement and have their kit sent to the crime lab to be analyzed. Law enforcement agencies are required to keep restricted sexual assault kits for 20 years.

What is DNA? It stands for deoxyribonucleic acid. It exists in human cells, like in blood, teeth, and hair. It is a blueprint for how each human should be built. DNA is similar to fingerprints, no two people have the same fingerprint, and no two people have the same DNA except for identical twins.

How does the crime lab analyze the SAK? The crime lab looks at the swabs and other items in the kit. They check for DNA. It is possible they won't find any DNA or sometimes DNA can become contaminated. If they do find DNA, they will create a DNA profile.

What is a DNA profile and how is it used? A DNA profile is a unique pattern of genes, specific to an individual. A DNA profile appears as a series of numbers and does not include information about physical traits such as race, age, or medical conditions. When a DNA profile is created it is uploaded into CODIS where it will be searched against other DNA profiles in CODIS to find a match or hit.

What is CODIS? CODIS stands for the Combined DNA Index System. CODIS is a master computer database that stores DNA profiles. There are two ways in which DNA profiles are uploaded into CODIS: A DNA profile from an unknown perpetrator is created from crime scene evidence and entered into the database (i.e. a sexual assault kit). A DNA profile from a known perpetrator is entered into the database (i.e. convicted felons have to give DNA to be entered into CODIS).

How does CODIS work? When a new DNA profile is created following a crime, it is entered into CODIS. The newly entered profile will be searched against other profiles. If there is a match between the new DNA profile and an existing profile in CODIS it comes back as a "hit" or "match". A hit/match could also generate years after the profile is uploaded.

Is the profile taken out of CODIS after a hit/match? DNA profiles are stored in CODIS even after a hit/match to help link and solve future crimes.

What does a CODIS hit/match mean for my sexual assault case? A CODIS hit/match could potentially identify an unknown suspect, confirm a suspect or link the suspect to another crime.

What does a CODIS hit/match mean for my sexual assault case? A CODIS hit/match could potentially identify an unknown suspect, confirm a suspect or link the suspect to another crime. However, DNA evidence is not the only part of the investigation, other evidence is generally needed to prove a case.

