



BUILDING PERMIT APPLICATION NEW RESIDENTIAL BUILDING

Community Development Department
55 South State Street
(801) 525-2701

Please print legibly and complete all areas:

Project address:	Subdivision	Lot #
Project Value: \$	check one: <input type="checkbox"/> contract value	<input type="checkbox"/> estimate
Type of project: <input type="checkbox"/> New House <input type="checkbox"/> New Garage <input type="checkbox"/> New Multi-family Dwelling (# _____ units)		
Applicant's name:		
Applicant's Address:		
Phone:	Cell:	EMAIL:
Owner's Name:		
Owner's Address:		
Phone:	Cell:	EMAIL:
Project Manager:	Phone No.	
Engineer/Architect:	Utah State Lic. #	
Address:	Phone No.	
General Contractor:	Utah State Lic. #	
Address:	Phone No.	
Electrical Contractor:	Utah State Lic. #	
Address:	Phone No.	
Plumbing Contractor:	Utah State Lic. #	
Address:	Phone No.	
Mechanical Contractor:	Utah State Lic. #	
Address:	Phone No.	

NOTICE: Decisions relative to this application are subject to review by a chief executive officer of the municipal or county entity issuing the single-family residential building permit and appeal under the International Residential Code.

Applicant's signature

date

Received by

date

Permit Submittal Requirements for New Residential Construction

- **City building permit application and this checklist completed and signed.**
- **Land use set with final approval stamp** and site plan including:
 - A north arrow and legend
 - Specifications for the following:
 - Lot size and dimensions
 - Setbacks and overhands for setbacks
 - Easements
 - Property lines
 - Topographical details if the slope of the lot is greater than 10%
 - Retaining walls
 - Hard surface areas
 - Curb and gutter elevations as indicated in the subdivision documents
 - Utilities, including water meter and sewer lateral location
 - Street names
 - Driveway locations
 - Defensible space provisions and elevations, if required by the Utah Wildland Urban interface code
 - The location of the nearest hydrant
- **Completed Common Plan SWPPP template.**
 - Only required for a single-family dwelling in a development (subdivision) dedicated since October 1992 and greater than 1 acre.
 - **Notice of Intent (NOI)** – Received from the state, submit with the SWPPP. This can be acquired here: <https://deq.utah.gov/water-quality/updes-ereporting#construction>
- **2 complete sets of engineered plans -One "WET" Stamped set and one electronic set**
 - Elevations
 - Floor plans for each level, including the location and size of doors and windows
 - Foundation, structural, and framing details
 - Electrical, mechanical, and plumbing designs
- **2 copies of current Res-check/Com-check- Utah Edition**
- **Geotechnical report**, including a slope stability evaluation and retaining wall design
 - If slope is greater than 15%
- **2 sets of structural calculations**
- **2 sets of engineered truss details and layout (Deferred Submittal)**
- **Impact fee worksheet and letter from North Davis Fire District**
- **Impact fee worksheet and letter from North Davis Sewer District**

Signature of Applicant (Print and Sign): _____ Date: _____

This Checklist is required to be submitted with the building permit application. By signing above the applicant indicates that they have read, understand, and included the requirements for New Residential permit submittal.

Staff verified by (Print and Sign): _____ Date stamp: _____



Community Development

55 South State Street

Clearfield, Utah 84015

P: 801.525.2780

F: 801.525.2865

FOR OFFICE USE ONLY

Valuation	_____	Bldg Fee	_____
Sq. Ft.	_____	Plan Check	_____
Finish Basement	_____	Electrical	_____
Rough Basement	_____	Plumbing	_____
Carport/Garage	_____	Mechanical	_____
# Stories	_____	Plan check deposit paid	_____
#Bedrooms	_____		
Zone	_____		
Planning Approval	_____	TOTAL PERMIT	\$ _____

Application received and checked by (Print and Sign): _____

Date stamp:

