



BUILDING PERMIT APPLICATION RESIDENTIAL REMODEL or ADDITION / BASEMENT FINISH

Community Development Department
55 South State Street
(801) 525-2701

Please print legibly and complete all areas:

Project address:		
Project Value: \$	check one:	<input type="checkbox"/> contract value <input type="checkbox"/> estimate
Scope of work:		
Applicant's name:		
Applicant's Address:		
Phone:	Cell:	EMAIL:
Owner's Name:		
Owner's Address:		
Phone:	Cell:	EMAIL:
Project Manager:	Phone No.	
Engineer/Architect:	Utah State Lic. #	
Address:	Phone No.	
General Contractor:	Utah State Lic. #	
Address:	Phone No.	
Electrical Contractor:	Utah State Lic. #	
Address:	Phone No.	
Plumbing Contractor:	Utah State Lic. #	
Address:	Phone No.	
Mechanical Contractor:	Utah State Lic. #	
Address:	Phone No.	

NOTICE: Decisions relative to this application are subject to review by a chief executive officer of the municipal or county entity issuing the single-family residential building permit and appeal under the International Residential Code.

Applicant's signature	date

Received by	date

Residential Remodel, Addition or Basement Finish Building Permit Checklist

◇ ***If your remodel project exceeds 3,000 square feet, building plans are required and must be wet-stamped and dated by a Utah-licensed engineer.***

◇ **2 sets of floor plans** showing "before" and "after." Show location of any new electrical, plumbing and/or mechanical work

◇ **2 sets of framing details** if applicable

◇ **2 sets of wall details** (if adding or removing walls)

◇ **For residential additions:** Currently adopted IRC & IECC prescriptive requirements need to be shown on the plans.

Plan review: Small remodeling projects can sometimes be reviewed "over-the-counter." To schedule an over-the-counter review, please call (801) 525-2701. Larger projects will need to be submitted into the plan review process.

IMPORTANT: By initialing below, applicant agrees to pay for all plan review charges incurred, whether or not a building permit is issued.

_____ Applicant initial here

FOR OFFICE USE ONLY			
Valuation		Bldg Fee	
Sq. Ft.		Plan Check	
Finish Basement		Electrical	
Rough Basement		Plumbing	
Carport		Mechanical	
Garage			
# Bedrooms		TOTAL PERMIT	\$
Zone			
Planning			



Permit Submittal Requirements for New Residential Construction

1. Building Permit Application completed and signed.
2. 2 complete sets of engineered plans – Electronic preferred
3. 2 copies of current Res-Check - Utah Edition - the Res-Check can be found on-line at: <https://energycode.pnl.gov/REScheckWeb/index.html>
4. Soils report for site.
5. 2 sets of Structural Calculations
6. 2 sets of engineered Truss details and layout (Deferred Submittal)
7. Letter from North Davis Fire District with impact fee worksheet.
8. Letter from North Davis Sewer District with impact fee worksheet.

A Complete set of plans for New Residential Construction includes:

9. Cover sheet identifying (a) type of construction square footages of each floor, garage, covered patios and covered decks.
10. Site Plan showing (a) how building is located on lot, (b) drainage, (c) required setbacks, (d) all buildings on lot (e) any easement on lot, (f) location of all utilities on lot (g) any proposed retaining walls and fences, (h) North Arrow (i) pad and lot elevations.
11. Footing plan showing all details
12. Plumbing Plan
13. Mechanical Plan (a) Identify building Thermo Envelope and Identify how air leakage (mandatory) requirements will be met. (i.e table 402.4.1.1 and duct testing or blower door testing). show locations of furnaces and access
14. Electrical plan (show service location and size)
15. Wall section meeting the REScheck
16. Construction details
17. Stamped structural drawings

