



## EXCAVATION PERMIT CHECK LIST COMMUNITY DEVELOPMENT DEPARTMENT

Clearfield City  
55 South State Street  
Clearfield, UT 84015

Phone: (801) 525-2780 – Fax (801) 525-2865

### Checklist to obtain an Excavation Permit

- Complete the application for an excavation permit
- Include state license number
- Pay fee for the permit - plus inspection fee \$47 (minimum)
  - Lateral cut (roads older than 1 year) \$60 per lane cut
  - Lateral cut (roads newer than 1 year) \$120 per lane cut
  - Longitudinal cut (roads older than 1 year) \$120 first 660 linear feet, \$240 each add'l 660 linear feet
  - Longitudinal cut (roads newer than 1 year) \$240 first 660 linear feet, \$240 each add'l 660 linear feet
- Surety bond or cash bond in the amount of \$1,000 per excavation
- Attach a map, plat or sketch showing the location of the excavation and it's length and width
- Notify Police Department and North Davis Fire District in writing if the excavation will require closure of any street or any detour.
- The person applying for an excavation permit furnishes to the City a certificate of insurance with a company authorized to issue insurance by the State, evidencing that such applicant has a comprehensive general liability and property damage policy that includes contractual liability coverage with minimum limits of five hundred thousand dollars (\$500,000.00) for injuries, including accidental death to any one person; in an amount not less than one million dollars (\$1,000,000.00) on account of injuries sustained in an amount not less than five hundred thousand dollars (\$500,000.00) for each accident. Said insurance policies shall include the following provisions: (Ord. 84-01, 2-14-1984; amd. 2000 Code)
  1. To indemnify, save harmless and defend the City and its officers and employees against any claim or loss, damage or expense sustained on account of damages to persons or property occurring by reason of an excavation made by the permittee, his subcontractor or agent, whether or not the excavation has been filled or resurfaced and whether or not the surface has been opened to public travel.
  2. To indemnify, save harmless and defend the City from any and all liability for the City's own negligence occurring by reason of said opening or excavation.
  3. To indemnify, hold harmless and defend the City and its officers and employees against any claim or loss, damage or expense sustained on account of damages occurring by reason of failure to maintain proper barricades in accordance with the MUTCD and/or lights as required from the time of the opening of the excavation until the excavation is surfaced and opened for travel.
  4. Naming the City as an additional insured and providing that thirty (30) days' notice shall be given to the City prior to termination of said policy, for any reason. Prior to cancellation of insurance, the permittee shall forthwith close the excavation and complete all work site restoration work.
  5. A franchised utility, holder of a blanket easement from the City or property owner performing a small excavation adjacent to his/her residence may be relieved of the obligation of submitting certificates of insurance if such person or company shall submit satisfactory evidence in advance that it is insured or has adequate assets and provisions for self-insurance. Public utilities may submit annually evidence of insurance coverage in lieu of individual submissions for each permit. (Ord. 84-01, 2-14-1984)



Name of Applicant: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

STARTING CONSTRUCTION DATE: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

JOB LOCATION: \_\_\_\_\_

PURPOSE OF EXCAVATION: \_\_\_\_\_

Dimension of excavation (length, width, depth): \_\_\_\_\_  
What extent will the excavation interfere with the normal flow of traffic on this street, sidewalk, or any public right-of-way: \_\_\_\_\_

What steps will be taken to maintain traffic safety: \_\_\_\_\_

**NOTE:** All signing shall be in accordance with the “Manual on Uniform Traffic Control Device (MUTCD).” On the reverse side of this form or on attached sheet furnish a map, plat, or sketch showing the location of the excavation and it’s length and width.

Applicant is required to consult companies operating in this area before making any excavation. In granting a permit, Clearfield City makes no representation as to the location of utility facilities in the excavation area, or the effect of the permitted excavation on said utilities. In consideration for the granting of an excavation permit by Clearfield City, the above named applicant hereby promises to:

- 1) Perform the excavation applied for in a workmanlike manner and in conformity with the Ordinances of Clearfield City.
- 2) To save Clearfield City, its officers, employee’s or agent’s harmless from any and all costs, damages and liabilities which may accrue or be claimed to accrue by reason of any work performed under a permit issued pursuant to this application.
- 3) Notify the Police and Fire Departments before excavating in letter form.
- 4) **All street surfacing, curbs, gutters sidewalks, driveways or other hard surfaces which have been removed shall be restored in kind by the excavator within 72 hours from the date of commencement of the excavation, except when permanent paving materials are not available.**
- 5) **All cuts made in the asphalt shall be saw cut. Surface shall be restored within 72 hours after backfill is complete.**
- 6) **All signing and flagging shall be according to standard set by UDOT.**
- 7) Import back fill if required.

\_\_\_\_\_  
Contractor or Authorized Agent Signature

\_\_\_\_\_  
State License No.

Permission is hereby granted for the above named applicant to excavate as described and contained herein:

\_\_\_\_\_  
Authorized Agent of Clearfield City Corporation:

\_\_\_\_\_  
Date Issued: